

# Diamond Dance Registration YEAR \_\_\_\_\_

Dancediamonddance.com 908-659-8079 164 HALSEY ROAD, PARSIPPANY NJ 07054

Dancer's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Home Address: \_\_\_\_\_ City/Town: \_\_\_\_\_ Zip: \_\_\_\_\_

Mother/Guardian Name: \_\_\_\_\_

Email: \_\_\_\_\_

Home No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_

Father/Guardian Name: \_\_\_\_\_

Email: \_\_\_\_\_

Home No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_

## Emergency Contact Information:

Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Home No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_

## Diamond Dance LLC Liability/Photo Release Waiver

I/we (parent/guardian and the dancer) realize that participation in dance classes and activities could involve possible personal injury, despite precautions. By signing this release form, I/we assume all risks/any negligence occurred related to the use of any and all spaces or equipment used by Diamond Dance and Diamond Dance, LLC.

I agree to enlist in auto payments using "Pay Simple" from now until June 10<sup>th</sup>, 2021.

I understand that Diamond Dance has a **no refund policy** for any and all monies paid.

I/we agree to release and hold harmless Diamond Dance, LLC including its teachers, dancers, staff members, and facilities used by both entities from any cause of action, claims, or demands now and in the future. I/we will not hold Diamond Dance, LLC accountable for any personal injury or any personal property damage, which may occur on the premises before, during or after classes. Furthermore, I/we agree to obey the class and facility rules and take full responsibility for my/our behavior in addition to any damage I/we may cause to the facilities utilized by Diamond Dance, LLC.

I understand that in the event that I/we should observe any unsafe conduct or conditions before, during or after my/our classes, I/we agree to report the unsafe conduct or conditions to the Diamond Dance director, instructor or staff member as soon as possible.

I/we agree that all photos/videos taken of me or my child, in or outside the studio may be used for advertising purposes via internet, newspaper, fliers; including all social media outlets, and that such photos/videos are the property of Diamond Dance, LLC.

I/we have read and agreed to the troupe guidelines.

---

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# **Diamond Dance LLC Competition Troupe Guidelines**

**Make sure to read these guidelines thoroughly with your family and child so everyone is aware of the studio's expectations.**

**DIAMOND DANCE IS KNOWN FOR HAVING HIGHLY RANKED DANCERS, TEACHERS, ROUTINES, AND TECHNIQUE AND MUST BE REPRESENTED AS SUCH AT ALL TIMES. IT IS IMPORTANT THAT ALL OF OUR COMPETITION TROUPE STUDENTS REFLECT OUR PROFESSIONALISM AND PRESTIGIOUS DEMEANOR.**

## **I. Competition Troupe Membership**

You must audition to become a part of the Diamond Dance LLC Competition Troupe. The assignment of solos, duos, and trios is based on many different factors, including style, technique, attendance, chemistry, readiness, behavior, and auditions. Assignment of such routines is ultimately determined by the Diamond Dance teachers and director (based on these factors) and is subject to change at any time.

## **II. Tuition Policy**

Diamond Dance uses the free auto-pay service "Pay Simple" for tuition payments. Payments will be automatically charged from the checking/bank account of your choosing on the 10<sup>th</sup> day of each month. Checking account information will be taken on the day of registration. Tuition will stop being drafted on June 10<sup>th</sup>, 2021 and will only resume upon a new registration for the 2021-2022 season.

Being a part of our competition team is a large commitment that involves other students'/parents' schedules, teachers' schedules/pay, studio funds/scheduling, choreography, and costuming. The event of resignation by any student will affect each of these factors and individuals. For this reason, competition students are contracted with our team for the full dance season: September to the end of July of each year.

If a student will not be attending nationals, **you MUST notify your director IN WRITING at least 4 months prior** to the event. **Students that are in a duo, trio, and/or more than one group** are all expected to attend nationals. In the event that a competition student resigns during our dance season, they will be responsible for paying a cancellation fee in the form of a 2-month continuation of tuition fees. In this event, automatic tuition payments will stop 2 months following the date of the dancer's resignation from the team.

## II.2 Auto-Payments Policy

Diamond Dance LLC will be auto-drafting all payments including; tuition, costumes, recital tickets, and competition fees. Diamond Dance will no longer require an email confirmation for any fees drafted. We will however send out invoices along with the exact draft dates a month prior to any draft. No draft will be extracted without a 30 days notice. If a parent would like to pay in cash they must pay all competition fees by Jan 1 2022. In the event that a payment has been drafted but a student cannot compete, their fee will be credited towards another event. In any other event including a student team departure. Diamond Dance LLC has a no refund policy.

## III. Refund Policy

**Diamond Dance will not issue refunds or credits to any monies paid.** This includes, but is not limited to: competition fees, recital tickets, costumes, tuition, fundraisers, summer classes, performances, and off-premise activities.

## IV. Costumes

**Costume balances are due by October 1<sup>st</sup>, 2020, NO EXCEPTIONS.** If a dancers' costume balance is not paid by this date, their costume(s) will not be ordered.

All costume choices are made by the Diamond Dance director and staff. Students and parents cannot choose their costumes unless advised by the director. **ANY AND ALL COSTUME CHANGES/ALTERATIONS MUST GO THROUGH THE DIAMOND DANCE DIRECTOR.** Such changes/alterations may include, but are not limited to: changing of costume, size alterations, rhinestones, make-up, hair styles, additions, changing of shoes, style of tights, etc.

## V. Dress Code

**Dress code is extremely important!** "LOOK LIKE A DANCER, FEEL LIKE A DANCER!" If a student does not come to class with the appropriate hair, shoes, or attire, they will be asked to sit out of class and watch. **Students should have hair products appropriate dance attire, tights and all of their dance shoes at ALL TIMES in their dance bag!**

## Diamond Dance Class Attire

- Ballet & Tap 3-5yrs.: Any color leotard, pink tights, pink ballet slippers, and black tap shoes. Hair should be pulled back. Skirts or shorts are welcome!
- Ballet 6 & up: Black leotard, black shorts (optional), pink or nude tights (optional), and Capezio or Bloch leather split sole pink ballet shoes. ***Hair must be worn in a bun.***
- Teen Ballet: Black leotard, black shorts or skirt (optional), pink or nude tights (optional), Capezio split sole pink ballet shoes. ***Hair must be worn in a bun.*** Dancers may need pink Capezio or Bloch pointe shoes.
- Competition Classes: Must wear all black, form-fitting dance attire (tank tops, leggings, shorts, leotards, etc.). Hair must be pulled back and secured in either French braids, a bun, or a neat ponytail.
- Tap Shoes 6 & up: Competition members must have black Bloch leather lace-up tap shoes.
- Jazz & Lyrical Shoes 6 & under: Must have tan Capezio jazz shoes .
- Competition Jazz & Lyrical Shoe: All competition classes (Mini-Senior) will need the tan Capezio turning shoe. Teens and Seniors may want to get more than one pair as they will use these for all classes (including solos).

**\*\*Attire & Shoes can be purchased at *Capezio* in Wayne, NJ, *Dance Warehouse* in Budd Lake, NJ, or at Discount Dance Supplies Online (<https://www.discountdance.com/>)\*\***

**TEAM WARM-UP OUTFIT MUST BE WORN AT ALL COMPETITIONS.** Jackets may be customized on the upper left chest in clear rhinestones, **ONLY WITH YOUR FIRST NAME**. Pins and/or ribbons are allowed on jackets, but please keep in mind that they can damage the jacket. Warm-up outfits are available for purchase/customization on the Diamond Dance website under the "Studio Shop" tab.

## VI. Ballet/Technique Classes: Requirements and Expectations

Ballet is one of the most important classes in a dancer's life! It is very important that all troupe members attend their ballet/technique classes and that they are dressed appropriately for all classes!

- a) Ballet Attendance Policy: **When students miss ballet class, they will have to complete a make-up ballet private during their scheduled solo timeslot or attend a different weekly ballet class as a makeup.**
- b) Private Lesson Attendance Policy: If you cannot make your private lesson due to illness, school event, or personal reasons, **please let your teacher and director know at least an hour before your lesson time.** Please do this as a courtesy to our director, the teacher of the lesson, and other students whose lessons could be bumped up/down on that day. There are no make-ups for private lessons, unless the director or teacher advises one.
- c) Private Lesson Requirements: **Students must take ballet if they are going to have jazz, lyrical, or contemporary solo.**

## **VII. Studio Etiquette**

- a) **Students Waiting Room Policy:** **ALL STUDENTS SHOULD REMOVE STREET SHOES WHEN ENTERING THE STUDIO.** Upon arrival, we ask that students please wait for any dancers to finish their routine/combination/exercise before entering the studio, or to kindly walk behind them. **Please enter the studio quietly**, as not to interrupt the class or private that is currently being held. If students arrive early to their class, they should remain in the waiting room (located in the back of the studio) and stretch until the teacher instructs them to enter the main studio.
  
- b) **Parents Waiting Room Policy:** **DUE TO COVID19 THERE WE WILL STRICTLY HAVE A DROP OFF AND PICK UP ONLY POLICY UNTIL FURTHER NOTICE** - Parents of children 7 & up are asked to drop off their children at the beginning of class and return to the studio at the end of class to pick them up, or kindly wait in their car. Although we appreciate you, it is a distraction to our staff as well as to your children to have extra guests at any time. Parents, if you would like to see your child's routine just shoot us an email and we will gladly set up a day for you to pop in!
  
- c) **Studio Questions:** We kindly ask that all studio questions or competition questions are conveyed via email or after the last class of the evening, as we do not want to take away any lesson time from the dancers. Text messaging to our teachers should only be used for last minute scheduling/absentee notice. Please do not text any competition questions or class questions to any staff members. **All inquiries should occur via email to [dancediamonddance@aol.com](mailto:dancediamonddance@aol.com) or by phone (908)-659-8079. We will be most reachable during the Diamond Dance Hours: Mondays & Wednesdays 9am-12PM Tuesdays 6:30-7:30pm**

## **VIII. Competitions**

- a) **Competition Commitment:** **Here's what you** need to know. Costumes per routine \$100, we visit 3-4 regional local (30-40min away) per season Feb-June and nationals are in July ( 3-4hrs away). Competition fees range per competition Solos: \$100-\$140 , Duo/Trio \$60-\$70 , Groups \$55-\$65 PER COMPETITION. Being apart of our team a time and financial commitment between monthly tuition, costume fees, and competition fees. Please be aware of all fees prior to committing to team and when selecting classes for the year.
  
- b) **Regional Competitions:** A full competition schedule for the 2020-2021 season will be emailed to all parents and posted on the Diamond Dance website in Fall 2020. We typically attend 3-4 regional competitions each season, with some competitions being designated for solos, duos, and trios only. **ALL CLASSES ARE MANDATORY DURING THE WEEK LEADING UP TO A REGIONAL COMPETITION AND TWO WEEKS LEADING UP TO NATIONALS! Students may be scratched as well as some routines if attendance is not full 2 weeks before nationals.** The weekend schedule for each regional competition (detailing the times that each individual routine will compete) will be emailed at least two weeks prior to the specific competition. Parents are expected to keep these weekends open as we cannot accommodate anyone's personal plans.

- c) Nationals: Our annual week-long National Competition usually occurs in July and is typically 2-4 hours away. If you are in more than one routine, you are expected to stay for the entire week as we have zero control over the schedule or when your child will perform. In addition to competing our routines, there are often special events, dance-offs, team performances, and overall award ceremonies planned by the competition. Your involvement in these events may dictate additional days in which you will need to be in attendance at the competition. **Again, we advise you to stay the whole week to ensure that you will be able to compete at any time during the week and that you may be able to attend any of the extra events that you may choose.** We always have a hotel booked for our team, which will be posted on our website along with more information. If you realize that your child is only performing in the beginning of the week/on a certain day once the schedule is released, you may discuss leaving early/coming for a shorter amount of time with the director.
- d) Competition Attendance: **If you need to miss a competition for a school event, family function, or for personal reasons, we ask that you let the studio director and the teachers of ALL of your child's routines know at least 4 months in advance.** Missing a competition with or without notice may result in not being allowed to compete in future competitions based on re-blocking and staging. This will depend on the difficulty of spacing and the teachers' discretion.

### **IX. COVID-19/Natural Disaster Lockdown**

We understand that this is a difficult time for everyone in the wake of COVID-19, especially when planning for the future. Last season, we successfully conducted online classes following the shutdown, and our staff worked hard to solidify our online teaching methods to bring Diamond Dance to your own home. We want to assure our families that we are taking all necessary precautions in order to keep the studio clean and our students safe. We will continue to do so for the 2021-2022 season and beyond.

While we hope that the worst is behind us, we acknowledge the possibility of a future shutdown in the upcoming season. We believe it is extremely important to follow state guidelines while keeping up with our technique, routines, flexibility, team spirit, and most importantly, our love of dance. For this reason, **we will immediately transition to online learning and virtual classes through Zoom in the event of a future shutdown** related to COVID-19 or any other natural disaster. We will be implementing the following policies:

- If a lockdown should occur **between September 1<sup>st</sup> and January 31<sup>st</sup>**, we will hold all future classes virtually while granting a **10% discount on monthly tuition** to all parents for the remainder of the season or until classes resume in person at which that point will return to the normal tuition rate.
- If a lockdown should occur **after February 1<sup>st</sup>**, we will hold all future classes virtually **at the regular monthly tuition rate** for the remainder of the season.
- Virtual classes for non-competition students will always be optional.

FEELING ILL? WE KINDLY ASK ALL STUDENTS TO SKIP CLASS IF THEY ARE NOT FEELING WELL OR IF SOMEONE IN THEIR HOUSEHOLD IS NOT **FEELING WELL**.

### **TESTED POSITIVE?**

- IT IS MANDATORY FOR ALL STUDENTS AND PARENTS TO MAKE THE STUDIO DIRECTOR AWARE IF SOMEONE IN YOUR FAMILY OR IF THE STUDENT THEMSELVES HAS TESTED POSITIVE FOR COVID19. IN THE EVENT THAT A STUDIO MEMBER HAS TESTED POSITIVE WE WILL HAVE A 1 WEEK LOCKDOWN FOR CLEANING AND RE-OPEN AFTER THE 1 WEEK IS OVER AND WILL BE TAUGHT VIRTUALLY. THIS WILL NOT EFFECT TUITION. PARENTS MUST UNDERTSAND STUDENTS ARE DANCING AT THEIR OWN RISK AND THE STUDIO **WILL NOT** BE HELD LIABLE FOR ANY POSITIVE CASES AND ALL PARENTS WILL BE NOTIFIED IN THE EVENT OF A POSITIVE CASE.

# Friendship ACT

Diamond Dance LLC has a zero tolerance policy for bullying or "mean girl" behavior. Diamond Dance LLC Friendship Act stands for kindness, respect, and acknowledgment of the feelings of all studio members. All of our dancers are learning and growing. Therefore we offer classes to all different technique levels and ages. All of our students should promote kindness and friendship to all other students no matter their level or age. You should be setting a good example of kindness and sportsmanship at all times. If we see or hear a Diamond Dance student or parent talking badly about another student or causing another student stress or sadness it will result in one warning and a written report. After the first warning the student will be discharged from our studio and a police report will be made. This Act will be in place inside and outside of the studio. We will not tolerate cyber bullying on any social media outlets to our students of any kind.

*We hope that these new policies will help ease your mind when signing up for the 2021-2022 season. We ask all of our parents and dancers to remember that when you are signing up to be a Diamond Dance Troupe Member, you are committing to the team from September-July. Whether we are dancing together in-person or remotely, we ALL must remain committed to the team.*

**We are looking forward to another great season!**  
**-Director Tiffany Slowinski**

---

I have read and understand and agree to the guidelines above.

PARENT/ GUARDIAN NAME : \_\_\_\_\_ DATE: \_\_\_\_\_

*Below Office Only* Dancers Name: \_\_\_\_\_

Costume Balance: \$ \_\_\_\_\_ Due by October 1<sup>st</sup>

Costume Payment: \$ \_\_\_\_\_ Date: \_\_\_\_\_ # \_\_\_\_\_

Number of classes/hours: \_\_\_\_\_ / \_\_\_\_\_ Tuition: \$ \_\_\_\_\_

Checking Account #: \_\_\_\_\_ First Payment to be drafted Sept 10<sup>th</sup>